



Learning Renewal Interim Writing Assessment

The Learning Renewal Interim Assessment Writing administration is an Interim assessment developed to specifically assess a student’s writing knowledge. The Writing assessment is found in a separate administration within PearsonAccess^{next}.

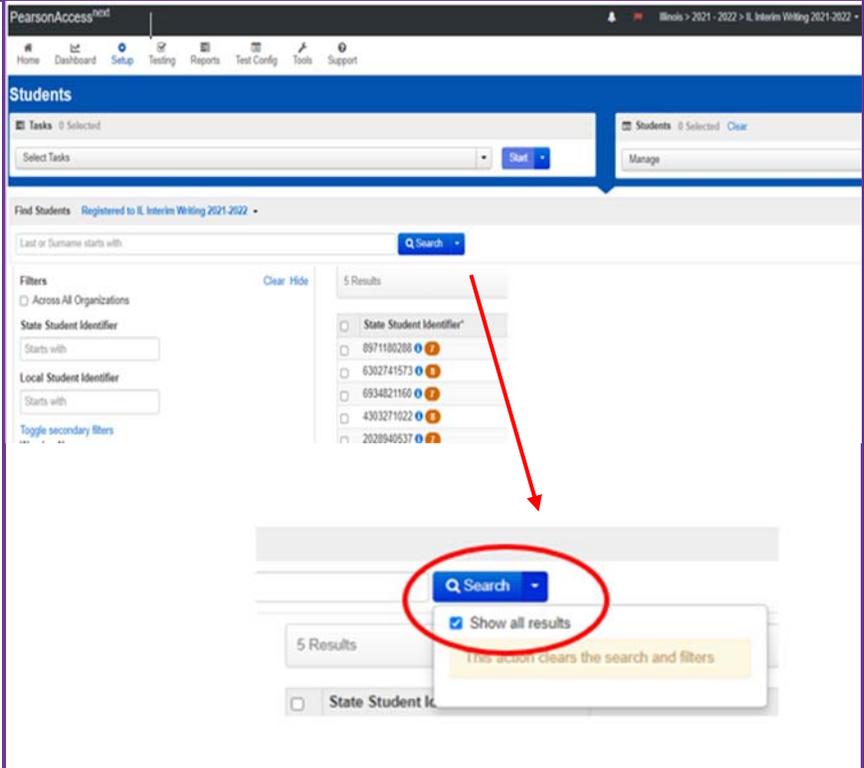
Learning Renewal Interim Writing Assessment Key Dates:

Student Registration	4/18/2022
Testing Window	5/2/2022 - 5/27/2022

Step	Screen Shot
<p>PearsonAccess^{next}</p> <ul style="list-style-type: none"> Test Administrator tasks are completed in the PearsonAccess^{next} live site. <p>http://il.pearsonaccessnext.com</p>	
<p>Writing Administration</p> <ul style="list-style-type: none"> Make sure you are in the correct PearsonAccess^{next} administration. <ul style="list-style-type: none"> IL Interim Writing 2021-2022 <p>Note: The Interim Reading and Math is a separate administration from the Interim Writing:</p> <p>IL Interim Reading and Math 2021-2022</p> <p>IL Interim Writing 2021-2022</p>	

Student Registration for the Writing Administration

- Students will be registered for the Interim Writing assessment based on their current Summative student registration including any summative accommodations.
- Pearson will import students from the Summative administration into the Writing administration on 4/18/2022.
- Users can locate students in the Writing administration by going to Setup>Students. If students are not showing in the center of the screen, you may need to use the search drop-down and check the box for “Show all results”.

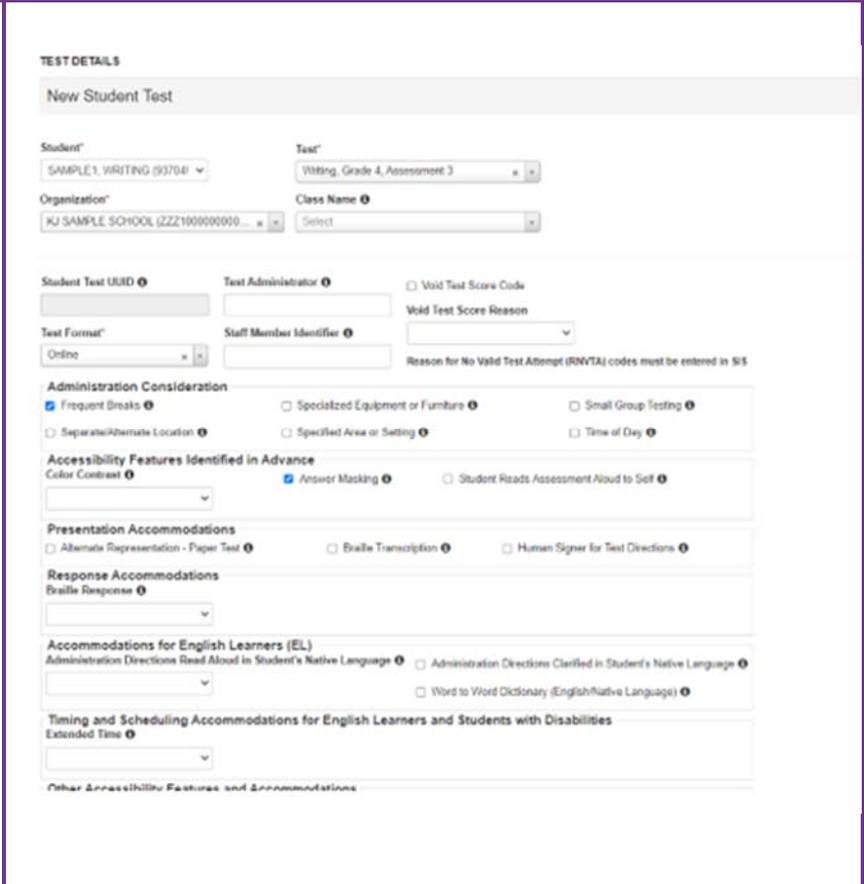


Student Accommodations

- Starting on 4/19/2022 schools can begin checking student information.
- Accommodations as currently listed in the Summative administration will be imported to Interim Writing as applicable. Schools will need to check student accommodations to ensure they are accurate for the Interim Writing administration.

Important: If a student begins a test with the incorrect accommodation that test will need to be marked complete and the student will **NOT** be able to retest the Writing Interim assessment.

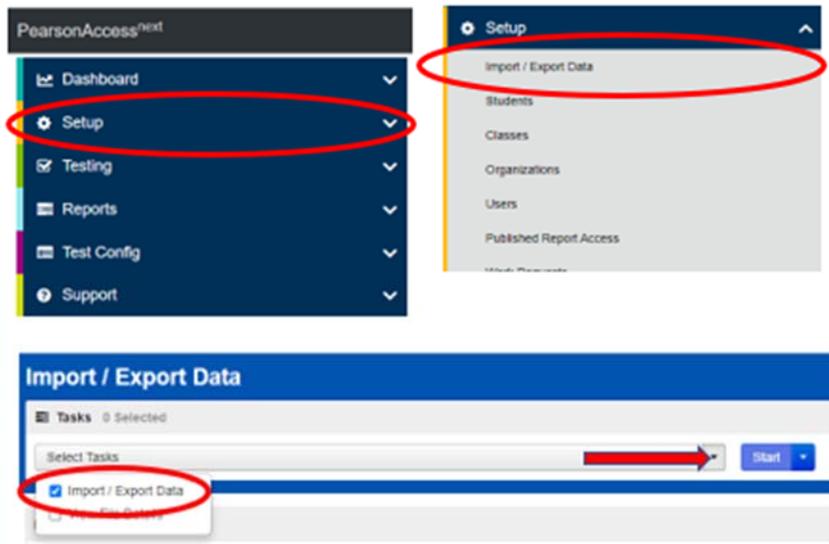
- Accommodations can be checked/ updated manually using the Manage Student Tests



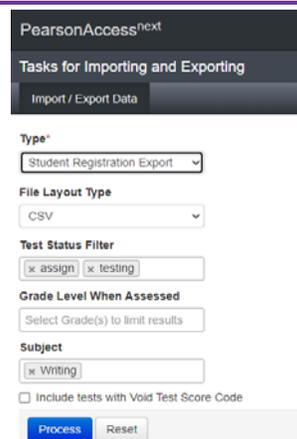
task (as shown on the right) or via the Import/Export feature.

Student Accommodations (continued)

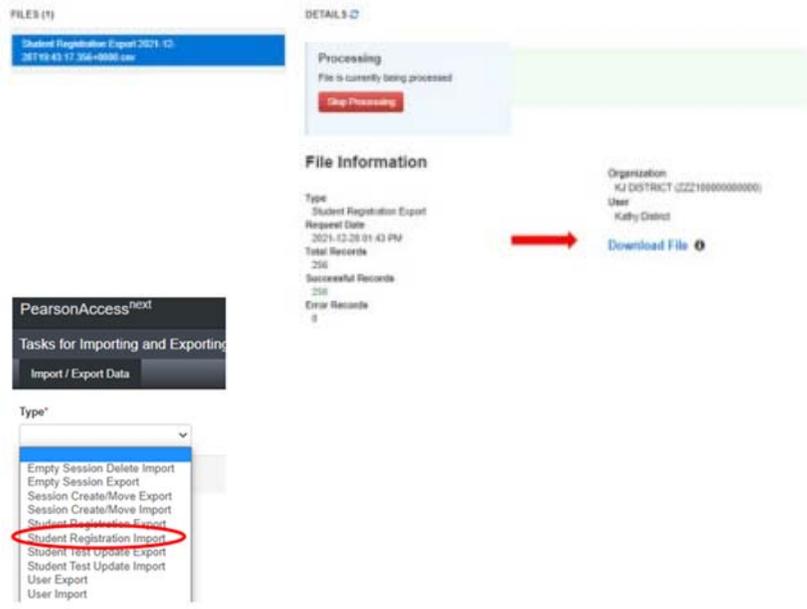
- Accommodations can be updated via a Student Registration Import.
- Users should first do a Student Registration Export and use that file to make any needed updates. Then, you may do a Student Registration Import.
- To export the file, In PearsonAccess^{next}, click the Setup drop-down then click on “Import/Export Data”
- On the Import/Export Data screen, use the Select Tasks drop-down and select “Import/Export Data” then select the blue start button.



- On the next screen, under the “Type” drop-down, select Student Registration Export.
- The default information can be left as shown, then select Process.

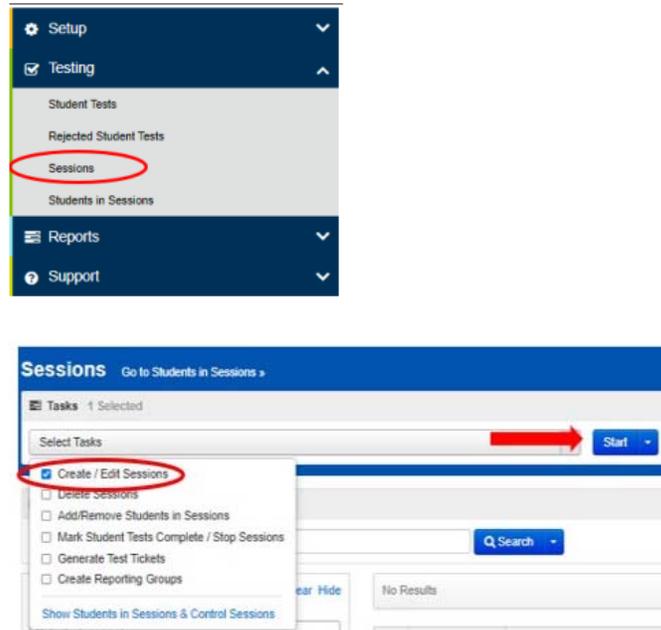


- When the file is complete, choose Download File.
- This file can be used to both update any accommodations and create sessions and classes (see section on Create Sessions).
- Once information is updated in the file, save as a .csv (the organization fields may need formatted before saving) then use the same process but choose Student Registration Import; select your file and hit process.



Session Management

- For students to test the Writing assessment, they must be assigned a test and added to a testing session.
- Students registered on 4/18/2022 from Summative will automatically be assigned a test.
- Sessions can be created manually within PearsonAccess^{next} or via a Student Registration import.
- To create sessions manually, use the Testing drop-down and choose Sessions.
- On the Session screen, go to the Select Tasks drop-down and choose "Create/Edit Sessions" then select Start.



- Complete the required information and select create.
- Scheduled start date is required but does not have to match the actual testing start date.
- Students can be added on this screen while creating the session or added later under Select Tasks.

- To create sessions and add students via the Student Registration Import, start with the file export as described under student accommodations on page 3.
- Add Session and Class names to the file in columns AS and AT.
- Save the file as a csv and use the Student Registration Import.
- Sessions will appear under Testing>Sessions. You may need to use the Search drop-down to select “Show all results”

F	I	O	AS	AT	AU	AV	AW
State Student Identifier	Last or Surname	Grade Lev	Session Name	Class Name	Test Admi	Staff Mem	Test Code
6302741573	Sample 1	3	Grade 3 Writing				3Writing3
6934821160	Sample 2	4	Grade 4 Writing				4Writing3
6934821160	Sample 3	5	Grade 5 Writing				5Writing3
8971180288	Sample 4	6	Grade 6 Writing				6Writing3

Session Management (continued)

- Additional information on session management can be found on the support site.

https://il.mypearsonsupport.com/resources/training-resources/Starting_Test_Sessions_Locking_Unlocking_Resuming.pdf

ILLINOIS Assessment of Readiness Starting Test Sessions, Locking/Unlocking Units, and Resuming Tests Guidance Version 4.1 December 2021

The purpose of this document is to provide information on how to start test sessions which have already had the Prepare step performed by a Test Coordinator and use the lock and unlock functionality in PearsonAccess™.

Note: These directions are to be followed on test sessions which have already had the Prepare step performed by a Test Coordinator.

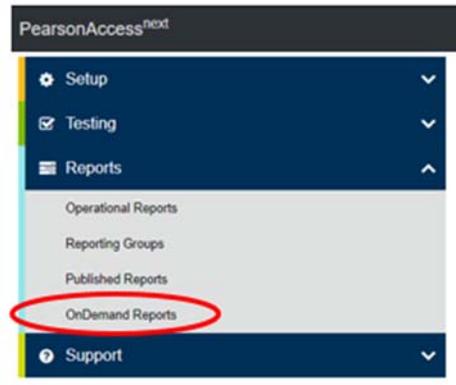
Starting a Test Session

Before students can begin testing, Test Coordinators or Test Administrators will need to log in to PearsonAccess™, start each session which has already had the Prepare step performed, and unlock the appropriate unit for students. Only the unit being tested should be unlocked for students (only one unit unlocked for each student at a time). After testing is complete the unit should be locked.

Step	Directions
In PearsonAccess™, click the Testing button and choose Students in Sessions from the drop down.	

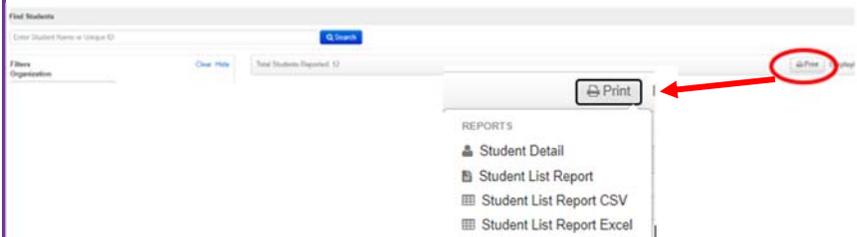
Reporting

- There are two Interim Writing reports.
 - 1) The Student Writing Assessment Report
 - 2) The Student Writing Response Report.
- **The Student Writing Assessment Report** is found under Reporting>OnDemand Reports. These reports will populate as scoring completes for the student record.
- OnDemand Reports can be accessed under Reports>OnDemand Reports.



- Writing scores will show in the center of the OnDemand screen.
- The Print drop-down on the right side of the screen can be used to print student list reports as a PDF, .csv or Excel file.

State Student Identifier	Last or Surname	First Name	Date of Birth	Overall Score	Test Name
999995281	Sample 1	Student 1	12-26-2004	4	Grade 8 Writing
999995318	Sample 2	Student 2	02-01-2005	6	Grade 8 Writing
999994366	Sample 3	Student 3	06-25-2002	3	Grade 5 Writing



- The Student Detail can be accessed on the OnDemand screen by selecting the blue "i" icon to the right of the student ID number.
- Student Detail reports for all students at once can be printed using the Print drop-down.



State Student Identifier	Last or Surname	First Name
999995281	Sample 1	Student 1
999995318	Sample 2	Student 2
999994366	Sample 3	Student 3

Reporting (continued)

- The IL Interim Writing Student Detail report provides Student Demographic information, the Overall Student Score, and the score break down for Writing Traits.
- Writing Traits are scored based on a score range of 1-6.
- The Overall Student Score is the average of the Writing Trait scores.

IL Interim Writing 2021-2022 Student Report

Mike Smith (7096591695)

Test Details

Test Name Writing, Grade 3, Assessment 3	Grade 03	Date of Birth 08-09-2000
State ILLINOIS	Testing District IL SCHOOL DISTRICT	Testing School IL GRADE SCHOOL (PVELE720000001)

How Did Mike Perform Overall?

Student Score: 4

Writing Assessment Report, 2021-2022
This report shows whether Mike met grade-level expectations. This assessment is just one measure of how well your child is performing academically.

How Did Your Child Perform in Writing?

Writing Traits	Score	Score Range
Ideas	3	1-6
Organization	4	1-6
Conventions	3	1-6
Sentence Fluency	5	1-6
Word Choice	4	1-6
Voice	6	1-6

- **The Student Writing Response Report** is located under Reporting>Published Reports. These reports are posted at the school level and grouped by grade.

The screenshot shows a vertical navigation menu with the following items: Setup, Testing, Reports, Operational Reports, Reporting Groups, Published Reports (circled in red), OnDemand Reports, and Support.

Customer Support

Customer support and assistance is available with any questions for the Interim Writing Administration.

ISBE Division of Assessment and Accountability

☎ 1-866-317-6034
email: assessment@isbe.net
website: isbe.net/assessment

Illinois Customer Support

☎ 1-833-213-3879

Monday - Friday
6:00 am - 6:30 pm (CT)